

High Commission of India,
 10, Springfield Road,
 Ottawa, Ontario K1M1C9,
 Tel : (1-613)744-3751/52
 Fax : (1-613) 744-0913
 E-Mail : cons.ottawa@mea.gov.in



PASTE
 APPLICANT'S
 RECENT
 PHOTOGRAPH HERE
 (2"X2")

APPLICATION FORM FOR MISCELLANEOUS CONSULAR SERVICES

Services provided at BLS

- Change of Address in Indian Passport
- Certificate of Date of Birth
- Certificate of Marriage
-

Services provided at the High Commission

- Carrying the mortal remains
- Registration of death
- **Attestation**
 (Power of Attorney/Civil documents /Commercial documents/Will)
- NOC for Minor's Passport
- Endorsement of particulars of new foreign passport in PIO card

Please specify service applied for :

1. Full Name.....
2. Date of Birth: Place of Birth:
3. Passport Particulars :
 Number :..... Date of issue:Place of issue.....
4. Immigration Status:
5. Residential address :

In India :	In Canada
Tel No.	Tel No

6. Professional/business Address:
.....
.....Tel. No.

7. Name of Father and nationality;

8. Name and spouse and Nationality;

9. In case transportation of body/mortal remains :

Name of the deceased :

Nationality at the time of death:

(Please attached passport in case of Indian nationals)

.....
Signature of the applicant

DECLARATION (TO BE SIGNED BY Indian nationals only)

I solemnly affirm that:

- i. I owe allegiance to the sovereignty and integrity of India.
- ii. I have not surrendered or been deprived of my Indian citizenship.
- iii. I have not applied for or voluntarily acquired citizenship of any other country and that I have no other passport or travel document in my possession.
- iv. I solemnly declare that the information given above is correct and nothing has been concealed and I am aware that it is an offence under Passport Act 1967 to knowingly furnish false information or suppress material information.

.....
Signature of the applicant

I N S T R U C T I O N S

CERTIFICATE OF DATE OF BIRTH

Requirements:

1. Current/expired Indian passport with valid immigration papers in original and photocopy.

Fees: C\$ 35

MISCELLANEOUS SERVICE ON A PASSPORT

(Change in address, inclusion of spouse's name, date/place of birth, etc)

This service is provided at BLS International

Requirements:

1. Current passport with copy of the relevant pages.
2. Original landed paper or immigration document with a photocopy.
3. Document in support of the change required. (In case of change in date/place of birth, an Order of a Civil Judge from India is required).
4. Fees: C\$35

DEATH CASES

Registration:

Death of all Indian nationals should be registered with the Consulate by submitting the prescribed application in duplicate together with the death certificate, burial/cremation certificate, passport of the deceased and fee of C\$4.00 payable to High Commission of India, Ottawa by Bank draft/Money Order.

Requirements for transportation of dead body to India:

1. Registration of Death with the High Commission (in case of Indian nationals only).
2. Death Certificate in original and a photocopy .
3. Burial permit in original and a photocopy .
4. Letter from Public Health Office indicating "No Communicable disease".
5. Embalming Certificate, Coroners Out of Province Certificate
6. Flight details and, Name, address, telephone number, etc of the consignee.

Requirements for carrying of ashes:

1. Registration of Death with the High Commission (in case of Indian nationals only).
2. Death Certificate in original and photocopy.
3. Cremation certificate in original and photocopy.
4. Certificate of packing indicating name, age, date, time and cause of death, contents of package.
5. Passport of the deceased in original and photocopy.
6. Name, address and passport particulars of the person taking the ashes and a copy of the passport.

Fees: C\$ 51 Consular surcharges - (for Canadian nationals of Indian origin) payable to High Commission of India, Ottawa by Bank draft/Money Order.