

## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on the pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per the Type of Visa being applied.)

### Type A: Application for Tourist Visa

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (applicable only for Indian origin foreign nationals)		

### Additional documents for Minor children Visa application

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

#### Note:

- 1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.
- 2. Please enclose the applicable Checklist page with visa application, as per the Type of Visa being applied.**
- In case required, more documents can be asked by the High Commission.
- While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.
- The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

#### Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to the submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book/purchase ticket for travel to India unless visa has been received.

(Signature of the applicant)

#### ---- For official use only ----

Verified by	
Signature	
Date	

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## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per Type of Visa being applied.)

### Type B: Application for **Entry Visa**

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (mandatory)		

### Additional documents for Minor children Visa application

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

**Note:**

- 1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.
- 2. Please enclose the applicable Checklist page with visa application, as per the Type of Visa being applied.**
3. In case required, more documents can be asked by the High Commission.
4. While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.
5. The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book/purchase ticket for travel to India unless visa has been received.

(Signature of the applicant)

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## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per Type of Visa being applied.)

### Type C: Application for **Business Visa**

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (applicable only for Indian origin foreign nationals)		
(g)	Business invitation letter from Indian Organization/Company		
(h)	Certification of Incorporation of Indian Organization/Company with copy of PAN Card		
(i)	Business letter from Canadian Organization/Company with original signatures		
(j)	Certification of Incorporation of Canadian organization/Company		
(k)	Business Information Sheet		
(l)	Undertaking from the company about expenditure on travel of the visa applicant		

### Additional documents for **Minor children Visa application** (as dependent of principal visa applicant)

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

#### Note:

- 1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.
- 2. Please enclose the applicable Checklist page with visa application, as per Type of Visa being applied.**
- In case required, more documents can be asked by the High Commission.
- While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.
- The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book/purchase ticket for travel to India unless visa has been received.

(Signature of the applicant)

---- For official use only ----

Verified by	
Signature	
Date	

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## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per Type of Visa being applied.)

### Type D: Application for **Employment Visa**

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (applicable only for Indian origin foreign nationals)		

(m)	Employment contract (with resume and salary details)		
(n)	Incorporation Letter of employer/organization/company/ NGO in India		
(o)	Undertaking from the Company/Employer in India about non-availability of qualified candidate in India for the job		
(p)	Letter from employer for issuing Employment Visa		
(q)	Copy of Educational Qualification Certificate of applicant		
(r)	Experience Certificate of applicant from the employer		

### Additional documents for **Minor children Visa application** (as dependent of principal visa applicant)

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

**Note:**

- 1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.
- 2. Please enclose the applicable Checklist page with visa application, as per Type of Visa being applied.**
3. In case required, more documents can be asked by the High Commission.
4. While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.
5. The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book ticket for travel to India unless visa has been received.

(Signature of the applicant)

---- For official use only ----

Verified by	
Signature	
Date	

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## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per Type of Visa being applied.)

**Type E: Application for Student Visa** (including Research Visa)

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (applicable only for Indian origin foreign nationals)		
(s)	Admission Letter from Recognized Educational Institution		
(t)	Certificate of Registration of Educational Institution		
(u)	Financial Arrangement letter		
(v)	Letter for Student Exchange Program (If applicable)		
(w)	Admission acknowledgment fee receipt from the educational institution.		

\* For student visa on the basis of research scholar - Additional form required— (See details in information booklet)

**Additional documents for Minor children Visa application** (as dependent of principal visa applicant)

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

**Note:**

**1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.

**2. Please enclose the applicable Checklist page with visa application, as per Type of Visa being applied.**

3. In case required, more documents can be asked by the High Commission.

4. While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.

5. The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book ticket for travel to India unless visa has been received.

(Signature of the applicant)

---- For official use only ----

Verified by	
Signature	
Date	

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## CHECKLIST

For submission of Visa application

**Note: Do not book/purchase ticket for travel to India unless the Visa has been received by you.**

(Checklist for different types of visas is mentioned separately on pages below. The applicant is required to enclose the **applicable Checklist page** with visa application, as per Type of Visa being applied.)

**Type F: Application for Medical Visa** (including Medical Attendant Visa)

Sl. No.	Documents	To be Verified by applicant	Verification by Counter official
(a)	Checklist		
(b)	Online Application Form		
(c)	Canadian/Foreign passport* (Original and Copy)		
(d)	Proof of Address		
(e)	Photograph		
(f)	Surrender Certificate (applicable only for Indian origin foreign nationals)		

(x)	Medical invitation letter from the hospital		
(y)	Copies of medical reports / documents regarding treatment		
(z)	Documents establishing adequate financial standing for expenditure on treatment and travel in India		

**Additional documents for Minor children Visa application** (as dependent of principal visa applicant)

	Documents	To be Verified by applicant	Verification by Counter official
(i)	Minor Consent form		
(ii)	Birth Certificate		
(iii)	Passport copies of both the parents		
(iv)	For child having single parent-enclose copy of Divorce court order (having sole custody of the child with the parent applying for visa) / Death Certificate / Adoption document.		

**Note:**

- 1. For details about the above, please see the Information Booklet**, enclosed with this document. Please go through all the details mentioned in the Checklist, Information Booklet and application form carefully before submitting the application.
- 2. Please enclose the applicable Checklist page with visa application, as per Type of Visa being applied.**
- In case required, more documents can be asked by the High Commission.
- While submitting the application, please keep the documents with the application form as per the above serial order. The Information Booklet is not required to be enclosed.
- The fee amount, mode of payment of fee can be checked from BLS website. Fee once paid will not be returned in any case.

Details to be filled by the applicant

Name of the Applicant	
File No. [CAN... No.]	
BLS Center	
Date	

I have gone through the requirements and specifications mentioned in the checklist and Information booklet with respect to submission of my above application. I am aware that in case any discrepancy is found or any of the documents/conditions are not found as per prescribed parameters, my application may be rejected and fee will not be returned. I will not book ticket for travel to India unless visa has been received.

(Signature of the applicant)

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Verified by	
Signature	
Date	

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## Information Booklet for Visa application submission

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### (b) Online Application Form:

- (i) The online application for Visa must be completed and submitted online. The form can be filled up and submitted online at the below link: <https://indianvisaonline.gov.in>
- (ii) While filling up the Visa form please select the type of Visa correctly e.g., Entry Visa, Business Visa, Employment visa, etc.
- (iii) A step-wise process for filling up online Visa application can be seen at the below link:  
[https://www.hciottawa.gov.in/pdf/Step\\_wise\\_process\\_for\\_visa\\_application.pdf](https://www.hciottawa.gov.in/pdf/Step_wise_process_for_visa_application.pdf)
- (iv) Must select the correct Indian High Commission / Consulate, based on the place where you reside in Canada and the Consular jurisdiction of the Indian High Commission / Consulate. The consular jurisdiction can be viewed at: <https://www.blsindia-canada.com/usefullinks.php>
- (v) All the personal particulars / data entries of the Visa application should match with the current Passport.
- (vi) The application form is to be signed by the visa applicant. The signature should match with the signature in the passport and other documents. In the case of a minor, both the parents are required to sign the visa application. If parents are separated, please enclose a copy of the court order having a mention about the custody of the child.
- (vii) After online submission of the application form, no changes can be made manually / handwritten. In case of any error / changes, please fill a fresh new online application form and use that for further submission to BLS.**

### Please note:

- (a) BLS International Employees cannot edit or make any changes to your online application form.
- (b) High Commission of India, Ottawa; Consulate General of India, Toronto / Vancouver reserves the Right to Call for Additional Documents, as considered necessary.

### (c) Canadian/Foreign passport (Original and copy) (duly self-attested)

Please enclose a photo page of your Canadian/Foreign Passport having photographs and details of your passport. Original Passport is required to be enclosed with the application, it will be sent back with a visa, once the visa is issued. Please ensure the passport is valid for a minimum 6 months or more.

# In case of **Foreign passport** i.e., other than Canadian, please provide the following two additional documents:

- (i) Status in Canada (PR / Work Permit / Study Permit / Visa)
- (ii) Additional form as per link below  
<https://blsindia-canada.com/forms/non-canadian-form.pdf>

### (d) Proof of address in Canada

Please enclose any one of the following documents as proof of your present address:

- (i) Driving License
- (ii) Photo ID issued by the Ontario Government
- (iii) Utility Bills (like; electricity/water/hydro/phone/internet etc)-must be of recent month.

# For Visa application of Minor children - Proof of address of the parent is to be submitted.

**Note:** Address proof must match with the address provided in the application form.

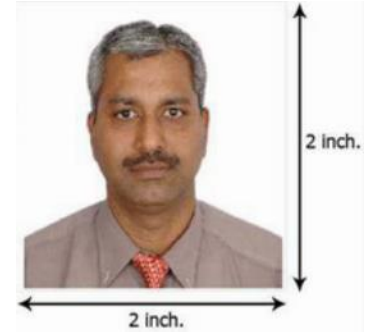
**(e) Photograph**

One-color photo as per the below specification is required to be uploaded online with the visa application. The photograph uploaded online must be the same as the one pasted on the physical copy of the visa application:

- (i) Size – 2 inch x 2 inch(51 mm x 51 mm)
- (ii) Background –Background should be plain white color without borders
- (iii) Clothes – Dark colour
- (iv) Eyes – Open

Please see the below link for the correctness of the Photograph. Cross-check each and every example to confirm if it is matching with the required parameter of the Photograph.

[https://www.hciottawa.gov.in/pdf/Photo\\_Specification.pdf](https://www.hciottawa.gov.in/pdf/Photo_Specification.pdf)



**(f) Surrender / Renunciation Certificate (copy)**

All the applicants who earlier held Indian Passport are required to surrender their Indian Passport after obtaining foreign / Canadian citizenship. Person of Indian origin must enclose a copy of Surrender / Renunciation Certificate of old Indian passport.

The Surrender Certificate is required only in respect of the Indian origin visa applicants, who obtained foreign/Canadian citizenship after June, 2010. Such applicants who obtained foreign / Canadian citizenship prior to June, 2010 may please enclose copy of old Indian Passport or other documents to establish their Indian origin.

Please note that **Entry Visa** is only issued to foreign nationals having Indian origin. The surrender / renunciation certificate is required to prove this.

In case the visa applicant has not surrendered the Indian passport and has the original passport, he/she may submit the application for Surrender / Renunciation Certificate and enclose a copy of the payment receipt of submission of the surrender certificate application with the visa application.

In case visa applicant is unable to do either of the above, he/she is required to submit proof of Indian Origin (viz., Indian Birth Certificate, Ration Card copy, Educational Documents of India, etc) with the visa application and submit it for pre-approval at BLS center, without paying for visa fees at this stage. After examining the request once the documents are found satisfactorily the application will be approved for submission with fees.

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**Type B : Application for Entry Visa**

Entry visa is applicable only for persons of Indian origin, spouse / children of an Indian citizen/person of Indian origin.

Copy of surrender / renunciation certificate is mandatory for Entry visa application.

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**Type C : Application for Business Visa**

**(g) Business invitation letter from Indian Organization / Company**

Please attach letter from the Business organization / company who has invited the visa applicant for visiting India. Letter of Invitation from Indian organization should indicate the nature of applicant's business, duration of stay, and places and companies to be visited in India.



**(h) Certification of Incorporation of Indian Organization/Company with copy of PAN Card**

Please enclose a copy of the registration of the company / organization (employer) with the Government of India e.g. Letter of Incorporation, registration certificate. Also, enclose PAN card copy of the organization / company.

**(i) Business letter from Canadian Organization / Company with original signatures**

Please attach a letter from your present employer / organization in Canada stating the credentials of the visa applicant mentioning the reason for visiting India having brief details of Business meetings, workshops, surveys, etc. Letter from Canada and India should be on company letterhead indicating company name, address, name of the sponsor, telephone number, web address, email address and sponsor for financial expenses.

**(j) Certification of Incorporation of Canadian organization/Company**

Please enclose a copy of the registration of the company / organization (employer) with the Government of Canada e.g. Letter of Incorporation, registration certificate.

**(k) Business Information Sheet**

Please enclose the details about Business in Canada in the prescribed format. The format can be downloaded from the link below:

<https://blsindia-canada.com/forms/HCI-CGI-Business-Information-sheet.pdf>

**(l) Undertaking about expenditure on travel of the visa applicant**

(i) For company/organization sponsoring the visit – The company / organization is required to submit an undertaking about bearing the expenditure of the visa applicant on his/her visit to India. If the certification is already included in the business letter, no separate undertaking is required.

(ii) For individuals - In case any individual is applying business visa for his own visit (on a freelance basis or otherwise), he / she need to provide copies of bank statements with the visa application, as a proof of adequate financial standing for the expenditure on a visit to India.

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**Type D : Application for Employment Visa**

**(m) Employment Contract / Offer of Employment**

Please enclose a copy of the employment contract / offer of employment on the basis of which the visa applicant is planning to visit India for employment purposes. The employment contract should be signed by the employer and employee (i.e., visa applicant). The employment contract should also fulfill the following criteria:

(i) The salary must be at least US\$ 25,000.00 per annum;

(ii) The employment contract / offer of appointment letter must indicate nature of the job, salary structure, and duration of the contract;

(iii) Resume of visa applicant with a copy of relevant credentials

(iv) For Pilots: Letter of clearance from Directorate General of Civil Aviation.

**(n) Incorporation Letter of employer/organization/company/ NGO in India**

Please enclose copy of the registration of the company / organization / NGO (employer) with Government of India e.g. Letter of Incorporation, registration certificate. Also, enclose PAN card of the organization / company.

**(o) Undertaking from the Company/Employer in India about non-availability of qualified candidate in India for the job**

Employment visas shall not be granted for jobs for which qualified Indians are available. Employment Visa shall also not be granted for routine, ordinary or secretarial/clerical jobs.

While requesting for employment visa, the employer in India is required to submit an undertaking about the non-availability of qualified Indian for the job offered to visa applicant.

In case, the above is incorporated in the letter from the employer for issuing an employment visa, there is no need for submission of this undertaking separately.

**(p) Letter from the employer for issuing employment visa**

Please enclose a letter from the employer in India addressed to the High Commission/Consulate for issuing an employment visa. The letter should also indicate the reason for employing foreign nationals and non-availability of a similar capable person in India / locally.

**(q) Copy of Educational Qualification Certificate of applicant**

The employment visa applicant is required to enclose a copy of his educational qualification certificates with the visa application.

**(r) Experience Certificate of the applicant from the employer**

The employment visa applicant is required to enclose an Experience certificate from the existing / previous employer.

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**Type E: Application for Student Visa / Research Visa**

**(s) Admission Letter from Recognized Educational Institution**

Please provide a copy of the admission letter from the Educational Institute where you wish to go for study in India. The Educational Institute may provide a letter addressed to the High Commission for the issue of a student visa to the applicant.

**(t) Certificate of Registration of Educational Institution**

Please provide copy of the Certificate of Registration of Indian Educational Institution with Indian Government Authorities viz., with Ministry of Human Resource Development, Govt of India; AYUSH Ministry; State Govt Authorities, etc.

**(u) Financial Arrangement letter**


Please provide a letter explaining about the fee, accommodation and other expenditure involved in the study program. Please elaborate the source / mechanism for bearing this expenditure. Also, enclose a copy of the bank statements and other documents in support of your claim.

**(v) Letter for Student Exchange Program**

In case the visa applicant is going to India for study under 'Student exchange program', please enclose letter in this regard from both the institutions (from Canada and India) involved in the student exchange program.

**(w) Additional form- for a research scholar visa**

The applicant for a research visa is required to provide two sets of forms as available at the link below:

Please download the Research Visa Information Form by clicking [here](#) 

The student visa for research scholar is required to be submitted at BLS for pre-approval, with this form. Once, the research scholar visa is approved, the applicant can submit the visa application with prescribed forms, documents, passport and fee to BLS.

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**Type F: Application for Medical Visa**  
(Including Medical attendant Visa)

**(x) Medical invitation letter from the hospital**

The visa applicant is required to enclose a medical invitation letter from the hospital / Doctor establishing the need for taking medical treatment in India.

**(y) Copies of medical reports / documents regarding treatment**

The visa applicant is required to enclose medical reports, documents regarding the disease / illness for which he / she wishes to undertake medical treatment in India.

**(z) Documents establishing adequate financial standing for expenditure on treatment and travel in India**

The visa applicant is required to submit documents (Bank statements, Income Certificate, etc) reflecting the adequate financial standing for treatment and travel in India.

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**Additional documents for Minor children – Visa application**

**(i) Minor Consent form**

For visa application of minor children, the applicants are required to provide minor consent form signed by both parents name. The format of the minor consent form can be downloaded from the link below:

[https://blsindia-canada.com/forms/HCI-CGI\\_Minor%20consent%20form.pdf](https://blsindia-canada.com/forms/HCI-CGI_Minor%20consent%20form.pdf)

If either parent is out of the country, please provide the following additional documents;

- Notarized Affidavit indicating consent given to spouse to travel with minor.
- Notarized passport photocopy in original of the parent who is abroad. This can be obtained from Notary Public

**(ii) Birth Certificate**

For visa application of minor children, the applicants are required to provide copy of Birth Certificate of visa applicant/ minor child having both parents name.

For those born in Canada, please provide 'Statement of Live Birth' Certificate.

**(iii) Passport copies of both the parents**

For visa application of minor children, the applicants are required to provide passport copy of both the parents. The name of the parent(s) in the Birth Certificate and in the passport should be identical.

# In case Parents are holding Indian Passport, please also provide (i) Status in Canada (PR / Work Permit / Study Permit / Visa)

**(iv) For child having single parent**

Either of the following documents (as applicable to be enclosed with the visa application of minor child)

- (i) Divorce order / Certificate issued by the concerned court (having sole custody of the child with the parent applying for visa)
- (ii) Death Certificate of the deceased parent
- (iii) Adoption document.

**Note:** For Minor traveling without parents, please provide;

- (i) Notarized Affidavit indicating their consent to travel. Both parents need to sign the affidavit.
- (ii) Passport photocopy of the person traveling with the minor.

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